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Volunteer Tutor role description 2021

Creeds Farm Homework Club

Background

Creeds Farm Living and Learning Centre is a neighbourhood house in the culturally diverse growth area of Epping North. Our priorities are: community connection and social inclusion, wellbeing and lifelong learning, good governance and sustainability.

Program description

The Creeds Farm Homework Club provides learning support to primary and secondary school students from Epping North, Wollert and surrounds. The club assists in developing young people's confidence and helping them socially and academically to participate in school in a more meaningful way. In particular, the program focuses on literacy, numeracy, homework support and study skills.

Position focus

Tutors at Creeds Farm Homework Club provide after school tuition to individuals or small groups of students, focusing on literacy, numeracy helping students complete homework and assignments.

Responsibilities

- Tutoring students individually or in small groups to develop literacy, numeracy and study skills
- Assisting students to complete homework and assignments
- Participating in relevant training

Skills, experience and attributes

- An interest in children's education
- Good communication skills and competency in English and basic maths
- Clear thinking and the ability to ask questions
- Understanding and valuing of diversity
- Willingness and capacity to work as part of a team

Hours and location of work

The Creeds Farm Homework Club operates on Tuesdays from 4pm until 6pm during school terms at the Galada Community Centre in Epping North.

Supervision and Support

Tutors will be supervised and supported by the Creeds Farm Homework Club Project Worker.

Other requirements of the role

All volunteers must undergo Creeds Farm Living and Learning Centre's screening procedures, including interview, reference checks, Police Checks and Working With Children Checks. Creeds Farm Living and Learning Centre will pay for Police Checks.

Volunteers must attend an initial induction and ongoing training at Creeds Farm Homework Club.

What You Will Get by Volunteering With Us

The knowledge that you are contributing to improving the local community.

An understanding of the local services and activities available to community members.

A reference that can help with gaining employment.

Creeds Farm is committed to the safety and wellbeing of all children and young people accessing our service. We support the rights of the child and will act without hesitation to ensure a child-safe environment is maintained at all times. We also support the rights and wellbeing of our staff and volunteers and encourage their active participation in building and maintaining a secure environment for all participants.

For More Information or to Apply

Contact Max Sargent, Manager Creeds Farm Living and Learning Centre

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